

Appearance Application
ZONING BOARD OF APPEALS
Town of Wawayanda, New York

Date _____ Telephone _____

Name _____

Address _____

Hereby Appeal from the decision of the _____
of the Town of Wawayanda, Wawayanda New York.

Dated _____ For _____

Signature of Official making decision

Applying For :

Variance () Special Permit () Interpretation ()

Location of Property : _____

Section ____ Block ____ Lot (s) _____ Zoned _____

**Is property within 500 feet of County or State Highway,
County or State property or boundary of another municipality:
YES _____ NO _____
If so, application will be subject to county review.

**Provisions of the Zoning Ordinance Appealed. State Article,
Section and Paragraph _____

**AN APPEAL IS MADE HEREWITH FOR:

- An interpretation of the Zone ordinance or Map.
 - A Special Permit in accordance with the provisions of the zoning ordinance.
 - A variance to the provisions of the Zoning Ordinance or Map.
 - An extension to a Special Permit
-

** Signature of person making application :

_____ Date _____

** Signature of property owner: _____

(If applicant is not the property owner, owner's endorsement signature **MUST** be notarized)

Notary _____
Signature of Notary and Stamp/Date

Zoning Board of Appeals Chairman / Date

PROCEDURE

The applicant must fill out this application and a check for \$ 150.00 made out to the Town of Wawayanda Zoning Board of Appeals. The fee is NOT returnable. The following steps MUST be followed:

1. A public hearing on the granting of the variance or special permit by the Zoning Board of Appeals must be held by the Zoning Board of Appeals.
2. The public hearing will be held at a regular monthly meeting of the Zoning Board of Appeals.
3. The applicant must give notice of the public hearing to all property owners within 300 feet of the perimeter of the property.
4. The notice is given by mailing a copy of the public hearing by registered mail, return receipt, to those property owners. The applicant is responsible for mailing the notices.
5. The secretary of the Zoning Board of Appeals will cause the notice to be published in the newspaper. The advertisement must be published in the newspaper at least ten (10) days before the hearing date.
6. At the hearing the applicant will be required to hand to the Secretary of the Zoning Board of Appeals the registered mail receipts, including all return receipts. **THE HEARING CANNOT TAKE PLACE UNLESS THE APPLICANT SO PROVES THAT THE NOTICES WERE MAILED OUT.**