

TOWN OF WAWAYANDA HIGHWAY DEPARTMENT

74 Ridgebury Hill Road
Slate Hill, New York 10973
Thomas J. DeBlock, Highway Superintendent

DRIVEWAY ENTRANCE APPLICATION

Driveway Bond Fee: _____

Date: _____

Town Road: _____

Applicant's Name, Address and Phone Number:

I, the above named applicant, placed a bond with The Town of Wawayanda for a driveway located on _____ . I understand that the required work must be completed by the issuance of a certificate of occupancy. Upon completion and approval from the Highway Superintendent, said bond will be refunded.

Applicant's Signature

Tax Map# Section _____ Block _____ Lot _____ Zone _____
Permit #: _____

Subdivision Name & Date: _____

Notes: _____

STAKE OUT ENTRANCE

Based on an inspection of the above mentioned premises, entrance approval on the town road is hereby:

Granted: _____ Denied: _____

Please be advised: entrance approval must be received before a permit is issued. Final inspection and approval must be obtained before a Certificate of Occupancy is issued.

Thomas J. DeBlock
Superintendent of Highways

Date

Site Plan: Attach Drawing of Proposed Driveway: Drawing must include Width of Driveway, Length of Driveway, Maximum Grade and Type of Surface.

Procedure:

- Driveway location must be marked on the property so the Superintendent of Highways can locate and access the proposed construction. You must notify the Superintendent of Highways at **(845) 355-5700 ext.6** when work commences and when work to be performed is completed so that the necessary inspections can be made
- Work may commence on the date of issuance of the permit. This permit will expire ninety (90) days from the date of issuance unless extended by the Superintendent of Highways.
- **The permit may be revoked if special requirements and permit conditions are not in compliance as stated herein.**

Requirements:

- Driveway Permits are required for the construction of a driveway or construction within a town right-of-way.
- Improvements which require a Driveway Permit include, but are not limited to the following: Construction of a new Driveway, Expansion of width of a driveway. Additional stone to an existing stone driveway, coating or sealing an existing paved driveway do not require permits.
- All trees and shrubs will not be permitted within the town right-of-way (ROW). The town ROW is measured from the center of the road to a distance of 25 feet, unless otherwise noted in the special requirements section above.

Driveway Requirements: Driveway Access of Local Highway Design Standards

- ❖ The developer shall design, lay out and construct all driveways, both within and without the limits of the right-of-way, with sufficient sight distance. The minimum width of the driveway pavement at the curb or street pavement line shall be 15 feet, tapering to a minimum of 10 feet at the right-of-way line. The elevation of the driveway at the right-of-way line shall be the same as the street center line elevation. All driveways shall have a six-inch run-of-bank gravel foundation course from the curb to the right-of-way line and no less than a four-inch asphaltic cement wearing course from the curb or street pavement line to the right-of-way line which shall be applied during or after the laying of the street pavement.
- ❖ All driveways shall be graded to the satisfaction of the Town Superintendent of Highways and/or the Town Engineer prior to the issuance of a certificate of occupancy. Only driveway points are to be used for contractor access to each building lot.
- ❖ The maximum grade for residential and commercial driveways is 10%.
- ❖ Drainages collected by ditches, gutters, or pipes on private property shall not be discharged into the highway drainage system unless expressly approved by the Superintendent.
- ❖ Commercial driveways shall be designed in accordance with anticipated heavy traffic usage, as determined by the Town Supervisor of Highways and the Town Engineer.

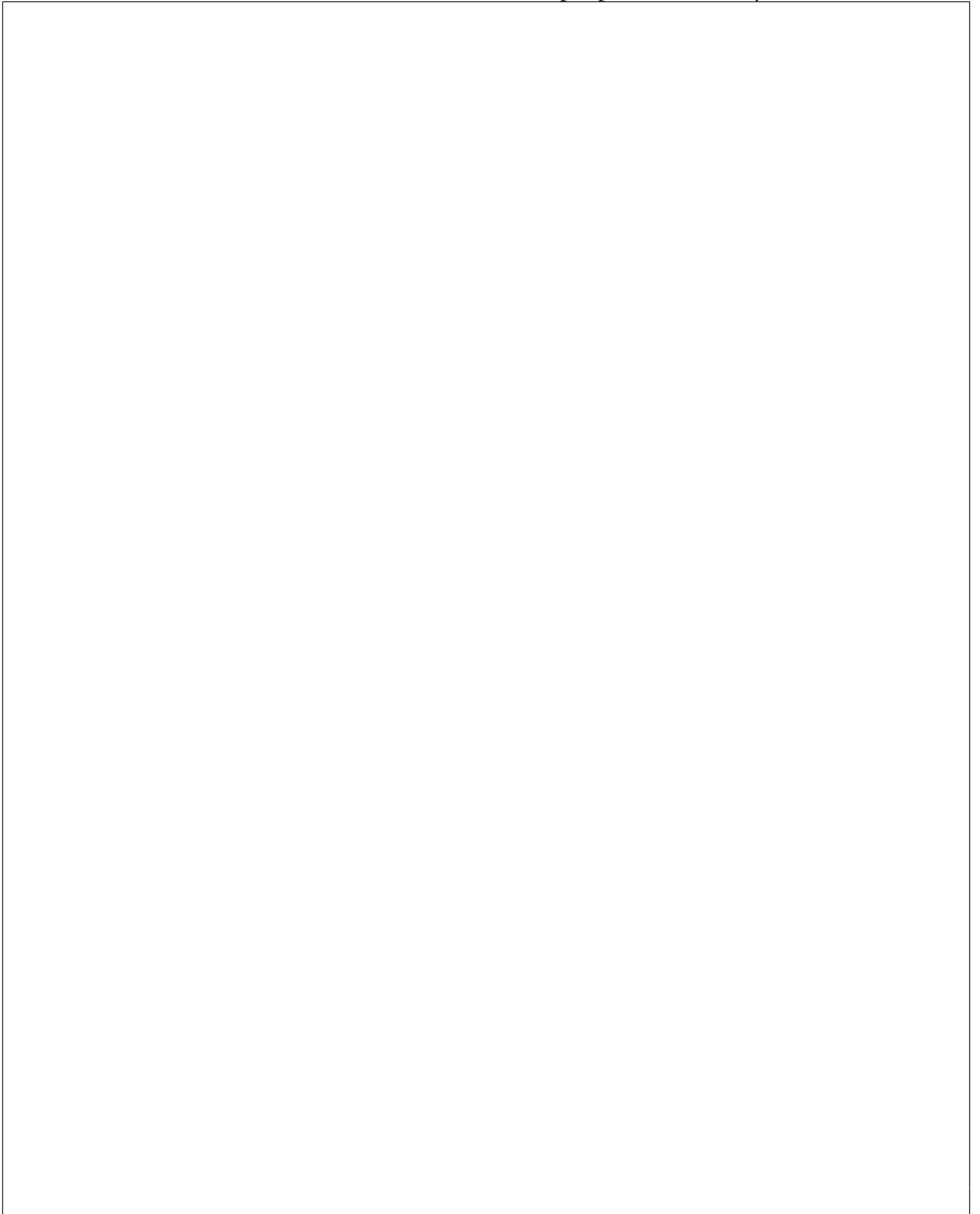
Improperly installed driveways and driveways that are constructed without permits may subject the owner to removal and/or relocation of the driveway.

I, the undersigned, do hereby agree to all the requirements and conditions contained herein.

Applicant's Signature

Date

Please use this area to sketch the proposed driveway.



DIAGRAM