

**Wawayanda Town Board Meeting 12/28/2017**

December 28, 2017

A Meeting of the Town Board of the Town of Wawayanda was called to order at 7:00 P.M., on Tuesday, December 28, 2017, at the Town Hall, Ridgebury Hill Road, Slate Hill, NY. The purpose of this meeting was to pay outstanding bills and to close all business for Fiscal Year 2017.

Those present were:	John R. Razzano	Supervisor
	David S. Cole	Councilman
	Denise Quinn	Councilwoman
	Kathryn Sherlock	Town Clerk
	Ronald Myruski	Councilman
Absent:	Nicolas Chase	Councilman
Attendance Not Required:	Scott Bonacic	Attorney for the Town

Also Present: Susan Hutchings – Secretary to the Supervisor; Howard Goldstein – Bookkeeper for the Town; Thomas J. DeBlock – Highway Superintendent and Grace & Maryann Feely.

**PLEDGE TO THE FLAG**

**REGULAR BUSINESS:**

**PRESENTATION OF BILLS AND DEPARTMENT REPORTS:**

Reports from the Supervisor, Town Clerk, Planning Board, and the Building & Fire Inspector/Code Enforcement Officer, and the bills from the General Fund, and Water & Sewer Districts were presented to the Board for review.

**APPROVAL OF DEPARTMENT REPORTS:**

**MOTION** by **Supervisor Razzano**, seconded by **Councilwoman Quinn**, to accept the various departmental reports, as submitted.

**ALL IN FAVOR – CARRIED**

**PAYMENT OF BILLS:**

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Cole**, to authorize the payment of bills from the General Disbursement Account in the amount of \$179,786.29. Breakdown as follows:

General Fund	G17-01990 thru 02064	75,246.63
Highway Fund	H17-001946 thru 01984	62,210.54
Water/Sewer Districts	WS17-01907 thru 01989	42,329.12

**Wawayanda Town Board Meeting 12/28/2017**

**WATER/SEWER BREAKDOWN:**

Robinn Meadows Sewer District	4,710.69
Robinn Meadows Water District	5,203.43
Ridgebury Lake Acres Sewer District	1,404.73
Ridgebury Lake Acres Water District	4,560.28
Denton Hills Water District	1,016.31
Arluck Water District	1,337.63
Water Districts #1	14,507.67
Sewer Districts #1	9,588.38
Water/Sewer Total =	\$42,329.12

**ALL IN FAVOR – CARRIED**

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Myruski**, to pay the following vendors for services or goods rendered in reference to the following:

**McGoey, Hauser and Edsall Engineering - \$18,431.48**

- Millenium Pipeline – \$468.60
- Johnston Toyota - \$6,901.63
- Nowak Hotel – \$378.50
- CPV – 001- \$1,642.22
- CPV – 003 – \$3,910.66
- CPV – 005 - \$4,974.27
- CPV – 006 - \$156.20

**Dickover, Donnelly & Donovan, LLP**

- Millenium Pipeline - \$650.00

Payments will be made through the Special Trust and Agency and charged to the individual Escrow Account listed above.

**ALL IN FAVOR – CARRIED**

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Myruski**, to reimburse the following account for invoices or expenses in reference to the following escrow accounts:

**8020.4A**

- Nowak Hotel - \$360.00

Payment will be made through the Special Trust and Agency Account and charged to the individual Escrow Account listed above.

**ALL IN FAVOR – CARRIED**

## Wawayanda Town Board Meeting 12/28/2017

### 2017 BUDGET ENCUMBRANCES:

A list of necessary encumbrances from the 2017 Budget was presented, as follows:

#### GENERAL FUND ENCUMBRANCED FUNDS FROM 2017 BUDGET

#### General Fund - \$7,214.00

**1620.4A:** Fox Ledge / Town Hall Invoice - \$14.00

Port Jervis Free Library (90) cards, invoice dated 12/21/17 - \$7,200.00

#### Highway & Park - \$29,057.00

**761041A :** Peak Power/Automatic Generator / Senior Center - \$8,000.00

**5142.4DS :** Cargill Inc/300 Tons of Salt @ \$70.19 per ton - \$21,057.00

#### Assessor's Office: \$395.00

**1355.2A :** ACI Invoice 867861 / Software Maintenance - \$395.00

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Cole**, to approve the Encumbrances from the 2017 Budget, as presented.

**ALL IN FAVOR – CARRIED**

### BUDGET TRANSFERS:

#### GENERAL FUND:

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
General		A1110.400	\$ 125.00
		A1220.101	1,500.00
		A1355.400	130.00
		A1420.100	1,100.00
		A1440.400	175.00
		A1460.400	300.00
		A1950.400	3,100.00
		A1989.400	1,000.00
		A1989.400	2,200.00
		A3510.200	19,075.00
		A3510.400	725.00
		A7020.400	1,800.00
		A7520.400	25.00
		A7620.400	375.00
		A9045.800	3,100.00
		A1989.400	16,000.00
<b>A1990.400</b>	<b>47,630.00</b>		
 HIGHWAY DR:			
<b>DM 9950.900</b>	<b>\$ 40.00</b>	<b>DM 5130.400</b>	<b>\$ 40.00</b>
<b>DR 9040.800</b>	<b>2,000.00</b>	<b>DM 9060.800</b>	<b>2,000.00</b>

**Wawayanda Town Board Meeting 12/28/2017**

**DENTON:**

<b>FDH 8320.200</b>	<b>1,995.00</b>	<b>FDH 8320.400</b>	<b>1,910.00</b>
	<b>915.00</b>	<b>FDH 9730-600</b>	<b>1,000.00</b>
	<b>2,910.00</b>		<b>2,910.00</b>

<b>FRLA RMWD</b>	<b>261.00</b>	<b>FRLA 8310.400</b>	<b>261.00</b>
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**FWD1**

<b>FWD1 7310.400</b>	<b>70.00</b>	<b>FWD1 8130.400</b>	<b>70.00</b>
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**SUPPLIMENTAL APPROPRIATION  
GENERAL FUND "A"**

<b>REVENUE ACCOUNT</b>	<b>AMOUNT</b>	<b>EXPENDITURE ACCOUNT</b>	<b>AMOUNT</b>
<b>A0599.000</b>	<b>62,000.00</b>	<b>A7110.401</b>	<b>62,000.00</b>

**HIGHWAY DEPARTMENT DE**

<b>REVENUE ACCOUNT</b>	<b>AMOUNT</b>	<b>EXPENDITURE ACCOUNT</b>	<b>AMOUNT</b>
<b>DE 3521.000</b>	<b>68,895.37</b>	<b>DE 5150.200</b>	<b>63,895.37</b>

**BUDGET TRANSFERS:**

**WATER & SEWER FUND:**

**DENTON HILLS:**

<b>FROM ACCOUNT</b>	<b>TO ACCOUNT</b>	<b>AMOUNT</b>
<b>FDH 0599.000</b>	<b>FDH 8320.400</b>	<b>810.00</b>

**ROBINN MEADOWS SEWER DISTRICT**

<b>FROM ACCOUNT</b>	<b>TO ACCOUNT</b>	<b>AMOUNT</b>
<b>RM 0599.00</b>	<b>RM 8310.400</b>	<b>8,000.00</b>

**RIDGEBURY LAKE WATER DISTRICT**

<b>FROM ACCOUNT</b>	<b>TO ACCOUNT</b>	<b>AMOUNT</b>
<b>SS 0599.000</b>	<b>SS 8130.400</b>	<b>11,100.00</b>

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Cole**, to authorize the Town Bookkeeper, Howard Goldstein, to make the Budget Transfers, as recommended.

**ALL IN FAVOR – CARRIED**

**Wawayanda Town Board Meeting 12/28/2017**

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Cole**, to authorize the Town Bookkeeper, Howard Goldstein, to make the Supplemental appropriations, as recommended.

**ALL IN FAVOR – CARRIED**

**MOTION** by **Supervisor Razzano**, seconded by **Councilwoman Quinn**, to authorize the Town Bookkeeper, Howard Goldstein, to make any necessary additional transfers deemed necessary to balance the books for 2017.

**ALL IN FAVOR – CARRIED**

**ROAD DEDICATION HANSEN SUBDIVISION/SEWARD ROAD AND DEBLOCK ROAD:**

**Supervisor Razzano** noted that the Attorney for the Town has reviewed the documents pertaining to the dedication of the two parcels from the Hansen Subdivision located on Seward & DeBlock Road and have found them to be in acceptable order.

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Myruski**, to adopt a resolution to accept the offer of dedications from the Hansen Subdivision on Seward Road of approximately .57 acres and the parcel on DeBlock Road of approximately .77 acres, and to authorize the Supervisor to sign any and all documents pertaining to this action.

**ALL IN FAVOR – CARRIED**

**JCO WATER & SEWER OPERATOR CONTRACT:**

**Supervisor Razzano** explained that he has met with JCO along with Jeff Mills Sr., to discuss JCO taking over as the **Chief Operator / Operator of Record Management** services for all of the Water & Sewer Districts. JCO will complete and submit the proper monthly operation reports to the New York State DEC and DOH and provide daily site visits five days a week in order to ensure the Town staff follows JCO protocols, directives and scheduling.

The Town Board took this time to review the Scope of Services in its entirety with a lengthy discussion taking place.

**Supervisor Razzano** noted that the cost for this service will be \$65,0004.00 per year and they will begin on January 1, 2018.

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Cole**, to hire JCO as the Town of Wawayanda Chief Operator / Operator of Record Management and for JCO to provide the Town with Certified personnel with Grade C Licenses at a total cost to the Town the amount of \$65,004.00 per year with a start date of January 1, 2018.

**ALL IN FAVOR – CARRIED**

**SENIOR TRAVEL BUDGET:** **Supervisor Razzano** explained that the Slate Hill Pacers went over their budget by \$370.00 this year and said that they have requested that the Town increase their budget by \$500.00 for the year 2018.

**Wawayanda Town Board Meeting 12/28/2017**

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Myruski**, to authorize the payment of the December Pacers Voucher for the amount of \$729.20 in full and for the Town to cover the amount of the shortfall.

**ALL IN FAVOR – CARRIED**

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Cole**, to increase the Adult Recreation budget for the year of 2018 to \$7,000.00.

**ALL IN FAVOR – CARRIED**

**PUBLIC COMMENTS & QUESTIONS: None.**

**EXECUTIVE SESSION:**

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Cole**, to enter in to Executive Session to discuss the employment of a particular person.

**ALL IN FAVOR – CARRIED**

**EXECUTIVE SESSION:** No action taken.

**MOTION** by **Supervisor Razzano**, seconded by **Councilman Cole**, to close Executive Session and re-open the regular meeting.

**ALL IN FAVOR – CARRIED**

**MOTION** by **Supervisor Razzano**, seconded by **Councilwoman Quinn**, to adjourn the meeting.

**ALL IN FAVOR – CARRIED**

**MEETING ADJOURNED: 8:00 P.M.**

**RESPECTFULLY SUBMITTED,**

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**Kathryn A. Sherlock**  
**Town Clerk**